# Classroom Organization for the 21st Century

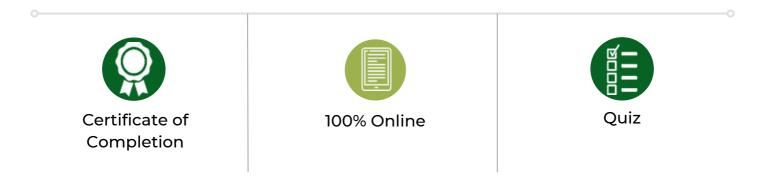


### Standards:

This course aligns to the INTASC Standards including Learner Development and Learning Environments.

It also aligns to the McRel Teacher Evaluation Standards including Teacher Leadership, Diverse Learners, Teachers Know Content and Teachers Facilitate Learning. Good teaching is both an art and a science. It requires a significant amount of planning, research, preparation, evaluation, and a whole lot of creativity. However, that doesn't mean teachers need to sacrifice their personal and family life for education. The key to "doing it all" and "doing it all well" is organization. A rested, relaxed, and organized teacher is an effective teacher.

This course is full of tips, tools, templates, and creative ideas to help teachers organize the classroom environment, classroom activities, assessments, and other class events. Organized teachers can take practical steps to manage stressful days and avoid time crunches, creating a positive impact on both themselves and their students.





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### Course Outline

#### LESSON 1: Being an Organized Teacher

- Understanding the purpose and benefits of classroom organization
- Examining the reality of stress and burnout among teachers
- The traits of an organized teacher
- What makes a teacher organized?
- Classroom examples

#### LESSON 2: Organizing Your Classroom

- The overarching goals of organizing the classroom space and activities
- Effective classroom layout and design
- Managing classroom material such as submissions and resources efficiently
- Organizing classroom activities, including independent, group, and whole class work
- Strategies to manage and track student behavior positively, during lessons and through transitions

#### LESSON 3: Ten Tech Tools for Organized Teaching

- Essential considerations behind using tech to organize your classroom and teaching
- Ten useful tools/apps to organize teaching responsibilities, and the classroom applications of each

#### **LESSON 4: Classroom Applications**

- Planning for continuous assessments in the classroom and methods to carry them out effectively
- Working within a teaching team, partnering and preparing to be a substitute
- Organizing parent partnerships at both one-way and two-way levels
- Getting classroom projects and events efficiently planned and carried out
- Ensuring windup is productive, for teachers and students, at a daily and annual level





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