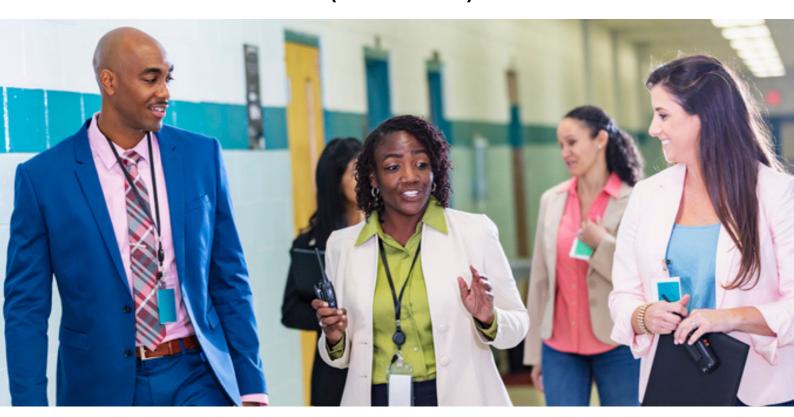# NC School Administrators Relicensure Package (80 Hours)

The NC School Administrators Relicensure Package includes 6 self-study courses (10 or 30 hours each) for a total of 80 hours of professional development. This package includes the requirements for Executive's Role CEUs.

- Cultural Competency and Reflective Teaching
- Ethics in Education
- Hybrid School Planning for Administrators - includes project
- Preparing Students for College and Careers
- Special Education and Behavioral Health
- Teachers in Leadership

Cultural Competency and Reflective Teaching

Standards:

This course aligns to the INTASC Standards including Learner Development, Learning Differences, Learning Environments and Planning for Instruction.

It also aligns to the McRel Teacher Evaluation Standards including Teacher Leadership, and Diverse Learners.

This course demonstrates responsive teaching in the classroom by helping teachers consider and build competence in meeting the many learning needs of all students. Learn how to build culturally diverse classrooms that are sensitive and equitable to learners across languages, genders, religions, cultural backgrounds, and special needs.

Teachers will also reflect on their teaching practice and interactions while considering ways they can grow.

Certificate of Completion

100% Online

Quizzes

Cultural Competency and Reflective Teaching

Course Outline

SECTION A: Cultural Competency and Responsive Teaching

LESSON 1: Cultural Competency

- Defining culture and cultural competency
- Cultural beliefs and values
- Impact of culture on behavior

LESSON 2: Bias

- Definition, types, and identification of bias
- Assumptions, perspectives, and self-perceptions

LESSON 3: Culturally Responsive Classrooms

- Impact of culture on teaching and learning
- Brain roles in learning
- Teaching styles and student impact
- Building rapport with students

LESSON 4: Culturally Responsive Teaching

- Diversity in the classroom
- Understanding diversity: origin, religion, gender, language, special needs, and mental health
- Cohesive classrooms and school communities
- Collaborating with families

Cultural Competency and Reflective Teaching

Course Outline

SECTION B: Reflective Teaching Practice

LESSON 1: Introduction

- Need for reflection
- Critical attributes and attitudes of a reflective teacher
- Types of reflection
- Circle of reflection
- Levels of reflective thinking
- Are you a reflective teacher?

LESSON 2: Reflective Thinking and Application

- Developing reflective practice
- Factors that influence reflection
- Applying reflection in practice using strategies such as reframing classroom situations, action research, learning journals, logs, diaries, teaching portfolios, autobiographical narratives, storytelling, critical incident analysis, and self-observation

LESSON 3: Opportunities for Professional Growth

- Characteristics and types of job-embedded professional development
- Practicing collaborative learning using various strategies like mentoring, peer observation, coaching, and so on
- Building effective Professional Learning Communities (PLCs)
- Enhancing traditional professional development through classroom visitation, conferences, learning study, examining student work, and workshops

LESSON 4: Professional Development Plan

- Principles of PDP
- Professional development cycle
- Elements of PDP
- Step-by-step guide to write a PDP

10 Hours of Learning

Convenient Access: Start Right Away

Resources & Tools for Professional Learning Plans

Ethics in Education

Standards:

This course aligns to all of the INTASC Standards including Learner Development, Learning Differences, Learning Environments, Content Knowledge, Application of Content, Assessment, Planning for Instruction and Instructional Strategies.

It also aligns to all of the McRel Teacher Evaluation Standards including Teacher Leadership, Diverse Learners, Teachers Know Content, Teachers Facilitate Learning and Teachers Analyze and Reflect.

We all have an innate ethical sense that urges us to make choices. The information provided here are focused on enabling teachers to broaden their understanding of ethical issues.

Teachers explore growth in ethical areas of academic excellence, boundaries, and academic integrity. From protocols for social media, reporting abuse, transference and plagiarism, these issues are where ethics and education meet. This course is full of practical strategies, resources, and guidelines for teachers to implement in their particular teaching situations. Through reflection and introspection, teachers develop an understanding of their ethical self and are given a range of tips to bring high ethical standards into every stage of their educational practice.

Certificate of Completion

100% Online

Quizzes

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Ethics in Education
Course Outline

SECTION A: Ethics for Education Professionals

LESSON 1: Ethics in School

- Examining morals, ethics, and laws while understanding subtle differences between them
- Insight on schools of thought and ethical models
- Professionalism and how it applies to teachers
- Reviewing basic ethical practices

LESSON 2: Ethical Boundaries

- Types of boundaries and establishing boundaries through communication, both verbal and non-verbal
- Transference
- Insight on challenging ethical issues, including excessive thinking, jealously, and inappropriate relationships, as well as how these may be avoided

LESSON 3: Ethical Behaviors

- Professional habits, including the infusion of modesty, fidelity, and civility
- Understanding appropriate behavior, including touch and conversation
- Practical strategies that can be used to maintain positive professional relationships with students, colleagues, and parents
- Virtues and traits that are the cornerstone for every professional teacher

LESSON 4: Ethics in Practice

- A framework for making ethical decisions in the context of the classroom and school
- Strategies to promote school-wide ethical practice, including mentoring, PD, ethical committee, ethical code of conduct, and an honor code.

Ethics in Education
Course Outline

SECTION B: Ethical Conduct in Education

LESSON 1: Ethical Understanding

- Why ethics?
- Growing in ethics
- Ethical culture
- Ethical conduct

LESSON 2: Academic Excellence

- Commitment to student learning
- Quality education
- Professional growth
- Research practices

LESSON 3: Behaviors and Boundaries

- Safe learning environments and technology safety
- Professional, relationship, and physical boundaries
- Dignity and respect
- Confidentiality and trust

LESSON 4: Academic Integrity

- The hero code
- Integrity and education
- Establish expectations and use formative assessment
- Create an honor code and grade objectively

10 Hours of Learning

Convenient Access: Start Right Away

Resources & Tools for Professional Learning Plans

Hybrid School Planning for Administrators

Executive's Role Requirement (includes project)

This course prepares school leaders to implement hybrid learning in the areas of online teaching and learning, technology and infrastructure, safety protocols, parent partnerships, and PD.

School leaders self-assess their current school's hybrid learning models and plan for growth. A framework is provided for planning and implementation so that strategies can be put into place right away. Resources are provided that can be shared with school teams to grow toward smoother transitions and flexibility. The course has dozens of additional resources, including customizable templates, materials, tools, guidelines, and examples to help with implementation.

Standards:

Aligns to the Integration of Danielson Framework for Teaching Components including 1B: Demonstrating Knowledge of Resources and 3E: Demonstrating Flexibility and Responsiveness.

ISTE Standards for Education including 2C: Model for colleagues the identification, exploration, evaluation, curation and adoption of new digital resources and tools for learning, 3C: Mentor students in safe, legal and ethical practices with digital tools and the protection of intellectual rights and property, 4A: Dedicate planning time to collaborate with colleagues to create authentic learning experiences that leverage technology, 5C: Explore and apply instructional design principles to create innovative digital learning environments that engage and support learning and 6B: Manage the use of technology and student learning strategies in digital platforms, virtual environments, hands-on makerspaces or in the field.

Certificate of Completion

100% Online

Get Feedback and Tips from Experts

Hybrid School Planning for Administrators

Course Outline

Section 1

- Flexible and hybrid schools

Section 2

- Planning for flexible learning
- Learning management systems and alternate curriculum delivery

Section 3

- Planning for adaptable assessments

Section 4

- Technology use and safety planning in hybrid learning
- Online attendance, schedule management and centralized grading
- Online libraries and feedback systems
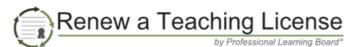- Safety processes, including grooming, cyberbullying, and boundaries

Section 5

- Creating and implementing collaborative spaces
- School safety
- Mentoring and coaching of teachers
- Partnering with support staff and parents
- Professional development for teachers

30
30 Hours
of Learning

Convenient Access:
Start Right Away

Resources & Tools for
Professional Learning Plans

Preparing Students for College and Careers

Standards:

This course aligns to the INTASC Standards including Learner Development, Learning Environments, Content Knowledge, Application of Content, Assessment, Planning for Instruction and Instructional Strategies.

It also aligns to all of the McRel Teacher Evaluation Standards including Teacher Leadership, Diverse Learners, Teachers Know Content, Teachers Facilitate Learning and Teachers Analyze and Reflect.

Most students aspire to go to college and make a successful career, but few know what it takes to reach their goal. The tools, templates, and creative ideas in this course will provide teachers with research-based support for every critical learning stage.

For the education system to truly fulfill its purpose of preparing students, teachers must be able to find effective ways to integrate project management training into their classrooms. In this course, teachers are provided with a range of project management examples and strategies, along with an in-depth view into the effective use of each strategy presented, with a clear understanding of how they can influence student learning and optimal development.

Certificate of Completion

100% Online

Quizzes

Preparing Students for College and Careers

Course Outline

SECTION A: Preparing College and Career Ready Students

LESSON 1: Need for College and Career Readiness

- Equipping students with the different facets of college education
- Importance of the 4 Cs: critical thinking, collaboration, communication and creativity
- Understanding technology competence
- Evaluating students for academic and technical skills

LESSON 2: Planning for College and Career Readiness

- Research on career and college readiness
- Empowering teachers with the four keys: cognitive strategies, content knowledge, learning skills and techniques, transition knowledge, and skills
- Developing the skills of entrepreneurship
- Igniting and curiosity and imagination of students

LESSON 3: Principles of Implementing CCR

- Integrating essential principles and classroom aspects
- Principles and practical strategies to prepare students for the real world
- Importance of college readiness
- Incorporating hands-on experience activities to gain an in-depth insight into actual workplaces

LESSON 4: Enhancing College and Career Resources

- Execution of the principles of Career and Technical Education (CTE)
- Implementation of Social and Emotional Learning (SEL), supported by SAFE STEM programs
- Career counselling
- Partnering with employers to indulge students in work related activities

Preparing Students for College and Careers

Course Outline

SECTION B: Project Management for Students through Project-based Learning

LESSON 1: Importance of Project Management

- Exploring new concepts and strategies to facilitate student connection with real-world situations
- Research findings of project-based learning
- Principles, benefits, and rationale of project-based learning
- Transferrable skills while working with the project based learning system

LESSON 2: Planning for Successful Project Based Learning

- Basic guidelines to consider before selecting a project
- Ensuring authentic learning for students
- Effective technology use during a project
- Developing classroom culture

LESSON 3: Stages of Successful Implementation

- Stages of projects with examples for implementing
- Learning to allocate resources
- Existing project opportunities
- Common challenges and unexpected changes during a project

LESSON 4: Resources and Engagement

- Project examples with management skills to execute them
- Integrating technology in project management
- Importance of community connect for successful implementation of the project
- Funding sources and online databases that teachers can approach for grants

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10
10 Hours
of Learning

Convenient Access:
Start Right Away

Resources & Tools for
Professional Learning Plans

Special Education and Behavioral Health

Standards:

This course aligns to the INTASC Standards including Learner Development, Learning Differences, Learning Environments, Content Knowledge, Assessment, Planning for Instruction and Instructional Strategies.

It also aligns to all of the McRel Teacher Evaluation Standards including Teacher Leadership, Diverse Learners, Teachers Know Content, Teachers Facilitate Learning and Teachers Analyze and Reflect.

Through this course, teachers explore behavioral health training that is culturally responsive and trauma and evidence informed. Teachers also gain an increasing awareness of practices relating to educating students with disabilities in the classroom, including Child Find and inclusive learning environments.

The first section of this course presents a basic understanding of warning signs of early-onset mental illness in children and adolescents.

The second section focuses on Attention Deficit Hyperactivity Disorder (ADHD). Teachers are provided with a variety of tips, adaptations, and classroom strategies.

Certificate of Completion	100% Online	Quizzes

Special Education and Behavioral Health

Course Outline

SECTION A: Recognition of Early-onset Mental Health Illness in Children & Adolescents

LESSON 1: Introduction to Mental Illnesses

- An overview of the prevalence, nature, causes, and experience of mental illnesses
- Understanding effective treatments and the role and limitations of medication
- The application of behavioral therapy and other creative therapies under the umbrella of Cognitive Behavior Therapy to target the root of the problem
- The stigma associated with mental illnesses and ways to combat it
- The educational implications of the evaluation and treatment of mental illnesses

LESSON 2: ADHD, ODD, and Anxiety in the Classroom

- Understanding the manifestations of ADHD (Attention Deficit Hyperactive Disorder) in the classroom and ways to manage behavior effectively in this context
- The common signs, treatments, and classroom strategies to deal with ODD (Oppositional Defiant Disorder) and CD (Conduct Disorder)
- The various subtypes within Anxiety Disorders, their treatment, and classroom applications

LESSON 3: Other Mental Health Conditions in Children

- Symptoms and warning signs of OCD, Schizophrenia, Bipolar Disorder, PTSD, etc.
- Treatments
- Classroom applications and strategies

LESSON 4: The Team

- Working with parents
- The role of mental health professionals
- The IEP process
- Understanding assessments and assignments

Special Education and Behavioral Health

Course Outline

SECTION B: Understanding ADHD

LESSON 1: Introduction

- Definition of and challenges of ADHD
- Causes of ADHD
- Strengths of students with ADHD
- Prognosis and treatment of ADHD

LESSON 2: Core Issues in ADHD

- The ADHD brain and how the changes in the brain cause deficits
- Challenges in ADHD and strategies that may be used to overcome them, especially in the areas of attention, hyperactivity, and impulsivity
- Strategies that are useful in working with students with ADHD including instruction sheets, classroom seating, movement breaks, and rules
- Dealing with anger and addictive behavior in students with ADHD

LESSON 3: Associated Issues in ADHD

- Issues seen in ADHD, including issues in organization, motivation and social skills
- How teachers may help students to organize their schoolwork and complete it
- How to motivate students with ADHD
- How to support students with ADHD so they can build positive friendships

LESSON 4: Accommodations

- Classroom accommodations that can help a student with ADHD learn and perform well
- Modified seating and lighting
- How a classroom schedule and organization can support learning
- Adapting homework, visual aids, and assessments in order to help a child with ADHD cope with the curriculum

10 Hours of Learning

Convenient Access: Start Right Away

Resources & Tools for Professional Learning Plans

Teachers in Leadership

Standards:

This course aligns to all of the INTASC Standards including Learner Development, Learning Differences, Learning Environments, Content Knowledge, Application of Content, Assessment, Planning for Instruction and Instructional Strategies.

It also aligns to all of the McRel Teacher Evaluation Standards including Teacher Leadership, Diverse Learners, Teachers Know Content, Teachers Facilitate Learning and Teachers Analyze and Reflect.

Through a close examination of teacher leadership strategies, educators are empowered to get actively involved in transformative student learning practices. The approaches presented in this course allow teachers to build professional learning communities, enhance school improvement, and prioritize student learning.

The first section discusses action research, which is used in real educational situations. Action research focuses on solving educational problems to bring about quick and holistic change.

Taking this forward, teachers are shown how they can get actively involved in the school improvement process. The second is where teachers learn how to plan and implement organized and inclusive school-wide initiatives.

Certificate of Completion

100% Online

Quizzes

Teachers in Leadership

Course Outline

SECTION A: Action Research for School Improvement

LESSON 1: Introducing Action Research

- Understanding action research by reviewing key definitions and its history
- What are the key features of action research?
- Identifying the benefits of action research in the context of education
- Exploring the teacher's role in action research
- Considering the various types of action research

LESSON 2: Focus Area

- How to select the right area of focus for the action research project
- Looking at possible focus areas in education

LESSON 3: Key Pre-planning Questions

- Questions to ask yourself before getting started
- Developing the research agenda
- Identifying the project team that will work with you on the project
- Defining the various types of data that are available and data collection techniques
- Explaining how to use a Structured Action Research Model
- Identifying the right sample for your research
- How to analyze data, draw conclusions, and sharing findings

LESSON 4: Data Collection Phases

- How to use an Action Research Matrix as a guide to identify the student learning goal
- The process of collecting data – keeping a checklist in mind
- How to organize & display data in a way that's easy to retrieve and analyze
- Analyzing and interpreting data
- Using the help of professional literature in your research project
- Arriving at short and long-term plans
- A reminder on the ethics of practicing action research

Teachers in Leadership
Course Outline

SECTION B: Building School-wide Initiatives

LESSON 1: Overview of Building School-wide Initiatives

- Meaning and characteristics of School-wide Initiatives
- Benefits of initiating school-wide programs
- Understanding role of teachers
- What can we learn from examples of School-wide Initiatives

LESSON 2: Planning an Effective Initiative

- The key to an effective plan
- Creating a comprehensive plan and getting started
- How to make relevant contribution as teachers
- Engaging colleagues, parents, and students in the initiative

LESSON 3: Implementation of the Initiative

- The process of assessing needs of the school
- Forming strategies and action plan
- Setting eyes on defined goals and timelines
- Monitoring the plan

LESSON 4: Review and Resources

- The need for a thorough review
- Grouping collected information
- Activities that help in evaluation process
- Resources for reference

10 Hours of Learning

Convenient Access: Start Right Away

Resources & Tools for Professional Learning Plans