



# Renew a Teaching License

by Professional Learning Board



## GRAD ONLINE: Money for Classrooms

Every teacher wants to give the best to their students. No one wants a child's education to be hindered by money or resources. This course provides teachers with well-researched money saving and seeking strategies that can be implemented while working within a limited budget.

This course will help teachers to maximize their classroom budget and raise funds for innovative ideas and projects. Teachers will learn to create effective budgets, write grants and create fundraising campaigns while connecting with community stakeholders to support educational endeavors in the classroom. Additionally, teachers will be able to involve and inspire students through re-using and recycling resources.

This course takes inspiration from teachers in the field who are creative and thrifty in their classrooms.



Money for Classrooms  
Adams State University

### Standards:

This course aligns to the INTASC Standards including Learner Development, Learning Environments, Content Knowledge, Application of Content and Planning for Instruction.

It also aligns to the McRel Teacher Evaluation Standards including Teacher Leadership, Diverse Learners, Teachers Know Content and Teachers Facilitate Learning.

Each online graduate PD course includes:

- **Convenient access** anytime, anywhere, any device
- Interactive **online** textbook
- Implement **practical resources and tools** in your classroom
- Demonstrate comprehension with quizzes and checks for understanding
- Align with your **Professional Learning Plan**
- Course Action Plan
- **Official Transcript** from regionally accredited university



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### Course Outline

#### **SECTION A: Fundraising Basics for Teachers**

##### **LESSON 1: Overview of Educational Fundraising**

- Possible Fundraising Goals
- Common Concerns while Fundraising
- The Fundraising Process

##### **LESSON 2: Planning and Considerations**

- Conducting research into fundraising topics and processes
- Fundraising Committees and Strategies
- Sources for Fundraising
- Budget and Timeline

##### **LESSON 3: Preparing a Good Proposal**

- Objectives of a Proposal
- Types of Proposals
- Writing a Proposal
- Elements of a Proposal

##### **LESSON 4: Implementation and Follow-up**

- Key Stakeholders
- Promotion and Advertising
- Ethics, Monitoring, and Transparency
- Event Review, Report, and Follow-up



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#### SECTION B: *Grant Writing*

##### LESSON 1: Rationale and Guidelines

- Meaning and relevance of grant writing
- Broad guidelines for grant writing process
- Brainstorming to identify needs that can be addressed through grants
- Selecting points from an actual proposal

##### LESSON 2: Understanding your Grant Requirements

- Categorizing needs
- Understanding technological grants
- Thinking through details of different grant categories
- Creating a budget proposal

##### LESSON 3: Identifying Potential Funders

- Learning to identify productive sources for funds
- A look at professional development grants
- Exploring classroom enrichment and STEM grants
- Survey of grants for arts, students with disabilities and technology donations

##### LESSON 4: Securing a Grant

- Focus on writing style and format
- Understanding components of a grant proposal
- When and how to draft a short letter proposal
- Sending the proposal



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#### SECTION C: *Thrifty Classroom*

##### LESSON 1: A Thrifty Classroom and a Thriving Learning Environment

- Recognizing the challenges of maintaining the quality of instruction at the school level
- Importance of meeting standards in education
- A look at the critical elements necessary to effectively leverage technology for learning
- Understanding the need to change teaching approaches within limited budgets
- Recognizing the need to learn financial management and being creative in locating alternative resources

##### LESSON 2: Making the Most of What You Have

- Learning to make optimal use of available resources
- Understanding the need to change your outlook and make optimal use of what you have
- A look at useful, inexpensive and ingenious tips for a no-budget dream classroom
- Identifying and implementing projects to redecorate and refurnish the classroom
- Understanding and implementing the 3Rs of minimal waste: recycle, reuse and reduce

##### LESSON 3: Thrifty Classroom Supplies

- Tips for connecting with parents and community members for donations
- Using interpersonal skills to connect with organizations that give donations or low-cost supplies
- Identifying government agencies, nonprofit organizations and local businesses that give free student supplies
- Networking with teachers, parents and alumni
- Identifying online sources for donations and discounts
- Maximizing limited technology to save costs

##### LESSON 4: Thrifty Learning Projects

- Learning to integrate low-cost field trips and utilize virtual tours
- Incorporating the use of local materials for classroom learning
- Understanding the importance of integrating STEM education into schools
- Understanding the importance of collaborating with other teachers for supplies and teaching aids
- Finding ways to involve the community in enriching student learning at little to no cost