

# Hybrid School Planning for Administrators



## Standards:

This course aligns to the Professional Standards for Educational Leaders (NPBEA) Standards 4, 6, 8, and 9 by equipping leaders to develop flexible instructional systems, build professional capacity, engage families in hybrid models, and manage technology operations effectively.

Seamlessly blend in-person and remote education to create dynamic learning environments through hybrid and hy-flex models. Master five domains: online teaching strategies, technology infrastructure, safety protocols, parent partnerships, and professional development. Includes self-assessment tools to evaluate current capabilities, plus a proven implementation framework for immediate action. School leaders develop customized growth plans and deploy strategies ensuring smooth transitions between learning formats while maintaining excellence.

Access dozens of customizable templates, practical tools, guidelines, and real-world examples to empower your educational teams. These ready-to-implement resources strengthen collaboration across school communities, enabling engaging instruction regardless of format. Whether enhancing existing hybrid programs or launching new hy-flex initiatives, develop a comprehensive solution for sustainable, flexible learning models.



Official Transcript:  
2 Semester Credits



100% Online



Quiz and  
Assignments

# Hybrid School Planning for Administrators

## Course Outline

### SESSION A: Introduction to Flexible Schools/ Hy-Flex Schools

- Hybrid Schools are Flexible Schools
- Research and Relevance
- Warming Up and Stretching
- Build on Strengths
- Prioritize and Planning|
- Quiz: Flexible Schools
- ASSIGNMENT#1: Flexibility in Your School Context

### SECTION B: Flexible Learning

- Flexible Learning and Extended Lesson Plans
- Student Collaboration
- Basic Skills Uncompromised
- Using an LMS and LMS Alternatives
- Special Needs Challenges
- Webinar: Project-Based Learning
- ASSIGNMENT#2: Assessing Flexible Learning Part A & Part B

### SECTION C: Adaptable Assessments

- Adaptable Assessments and Effective Rubrics
- Technology-based
- Multifaceted
- Standards-based
- Quiz: Flexible Assessments
- ASSIGNMENT #3: Assessing Assessment Processes Part A & Part B



Convenient Access:  
Start Right Away



Resources & Tools for  
Professional Learning Plans

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## Course Outline

### SECTION D: Technology Infrastructure

- Technology Infrastructure and Online Attendance System
- Schedule Management and Centralized Grading
- Device and Internet Access for Students
- Tech Equipment and Feedback Systems
- ASSIGNMENT# 4: Assessing Technology Safety Part A & Part B

### SECTION E: Focus on Safety

- Accommodate Health Priorities
- Plan for Safe Processes
- Train TEACHERS, STUDENTS and PARENTS in Online Safety
- Grooming and Predators
- Cyberbullying and Boundaries
- Communicating with Students and Parents
- Agreements and Contracts
- ASSIGNMENT# 5: Focus on Safety Part A & Part B

### SECTION F: Collaborations

- Online Collaborative Spaces
- Mentoring & Coaching of Teachers
- Support Staff are Cross-trained
- Parents as Partners
- ASSIGNMENT# 6: Assessing Partnerships Part A & Part B

### SECTION G: Online PD

- Library of Courses
- Job-embedded Classroom Connections
- Sharing Best Practices
- Professional Requirements
- ASSIGNMENT# 7: Assessing Professional Development Part A & Part B

### SECTION H: Course Completion

- ASSIGNMENT# 8: Reflections

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## Course Objectives

*By the end of this course, school principals and administrators will be able to:*

1. Evaluate and improve hybrid learning models by assessing flexibility, instruction, assessments, and technology needs.
2. Develop plans for safety, infrastructure, and staff development that support effective hybrid instruction.
3. Build partnerships and lead change through collaboration with families, staff, and the community.



Practice Skills



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Resources



Classroom  
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